

FREQUENTLY ASKED QUESTIONS FOR INDIVIDUAL SKATERS

Welcome to the 2018 Cardinal Classic competition! Here are some Frequently Asked Questions that should help you before and during the competition.

Q: How do I submit my music?

For the 2018 Cardinal Classic competition, we have transitioned to online music submission. After you have paid for your events, you should upload your music in the EntryEeze system for each event that requires music.

If your music is not ready at the time of registration, you can return to your EntryEeze competition account and upload your music prior to the deadline of music submission, March 16th. You can upload your music by going to the "Competition" tab and then selecting "My Music." Please be sure you are uploading the correct music for the correct event. Be careful, for example, not to mix up your short program and your free skate music.

The file name must include the skater's name and event level. Example: Jane Smith-Intermediate Long

Deadline for uploading is: **March 16 at 11:59 pm.**

Q: How do I submit my Planned Program Content?

IJS competitors (Pre-Juvenile through Senior levels) should submit their Planned Program Content information online through their competition EntryEeze account (not through the USFS competition page). After signing into the account, go to the "Competition" tab and select "Planned Program Content."

The deadline to submit Planned Program Content is **March 16 at 11:59pm.**

Q: How do I purchase Practice Ice?

Practice Ice sessions for the 2018 Cardinal Classic will be available each day of the competition, but will be limited in number, so we suggest reserving your session(s) by pre-purchasing at the time of registration. Pre-purchases sessions cost \$15.00.

Selecting Pre-Purchased Sessions Times: After the close of registration and the release of the competition schedule, all registered skaters will receive a notice that selection of pre-purchased practice ice sessions will open on a specific day and time. Once open, sign into your EntryEeze competition account and visit your "My Schedule" page under the "Competition" tab. Please review the practice ice options under the "Purchase Practice Ice" tab. We suggest discussing the options with your coach and how these options may work with your overall travel plans or needs onsite. Everyone who pre-purchased practice ice will have a few days to select their ice times before general purchase opens.

General Purchase of Sessions: After the release of the competition schedule, all registered skaters will receive a notice with the date and time that general purchase of practice ice sessions will open. At this time any registered skater can purchase sessions (or additional sessions) and select the time of the session(s) for \$18 per session.

On-line purchase and selection of practice ice will remain open until April 4th at 11:59pm.

During the competition, any remaining practice ice sessions will be available for purchase at the registration desk at \$20 per session.

Q: How do I pre-purchase video or photos at a discount?

ProEventPhoto is offering a special discount for video and photos for pre-orders. All orders must be placed online by 5:00pm on **April 5th** to receive this special offer. At the event, pricing will be higher. ProEventPhoto pre-order link: <http://store.proeventphoto.com/product/CARDINALCLASSIC.html>

Q: How can I purchase a Personal “Good Luck” Message for my skaters?

Once you have registered, we encourage you to wish your skaters good luck. It is not too late to purchase a personal message ad. Log into the competition EntryEeze portal. Under the “Competition” drop-down menu, select “Merchandise” and then “Personal Message Ad.” The cost is \$5.00. The deadline to purchase “Good Luck” messages, which are printed in the program, is **February 23**.

Q: What do I need to know about the facilities and area?

Prince William Ice Center is a “cold” rink. Bring warm ups for on the ice and coats for the stands. There is limited parking around the ice rink complex and an overflow parking lot a short walk away (with a climb up from the lower overflow parking to the rink area).

The rink's snack bar has a selection of ready-made and prepared to order food. There are restaurants and shopping nearby (including the factory outlets at Potomac Mills). The National Cherry Blossom Festival in D.C. will be on-going during the competition, with evening fireworks and other attractions.

The official hotel is the Courtyard by Marriott Potomac Mills, located at 14300 Crossing Place, Woodbridge, VA 22192. Call for group rate under “Cardinal Classic” at 703-491-4525.

Q: Where can I purchase 2018 Cardinal Classic souvenir programs and merchandise?

Singles, pairs and Showcase event skaters receive one complementary program in their skater goody bag. Additional souvenir programs can be purchased at the registration desk for \$3.00 each. We will also have several vendors onsite where you can purchase t-shirts, accessories and other items.

Q: How do I register for the seminar?

The Cardinal Classic will be hosting an educational seminar on Saturday, April 7, at 3:00pm. There will be two sessions: Understanding the IJS Scoring Systems and Introduction to Solo Ice Dance. The seminar is open to all registered skaters, chaperons and coaches.

Q: Do I need to bring backup music?

In addition to submitting the music online, all competitors should bring least one (1) backup copy of their competition music on CD, to be held AT RINKSIDE by the coach, during the competition event.

CDs must meet the following requirements:

- Standard audio CD format. Other formats, including mp3 are not acceptable.
- CDs must be clearly marked with a permanent marker with the Name of the competitor, Event and Music Length
- Each CD must have only one (1) music track on it. Any disk with more than 1 track will not be played.

The LOC, competition officials and volunteers exercise reasonable care when handling CDs. However, they are not responsible for damage to or loss of any CDs. The LOC is not responsible for CDs not picked up by the end of the competition.

Q: How do I register for the Test Session during the competition?

SCNV will be hosting a test session for singles free skate, moves in the field and dance during the competition. The test session will be on Friday, April 6, 6:00pm-9:15pm. Visit <http://comp.entryeeze.com/Membership/Welcome.aspx?cid=78> to register for the test session.

Q: What hours will the registration desk will be open during the competition?

The registration desk will be open from 5:30pm – 9:30pm on Friday, 6:30am – 7:30pm on Saturday and 6:30am to 6:30pm on Sunday for skater check-in, practice ice check-in and sales and event information.

Please note that music will not be accepted at the Registration Desk and must be **submitted on line no later than March 16th** (see above).

If you are competing on multiple days of the competition, you will need to check in each day for your events.

Test Credit Packets will be available for purchase at the registration desk (see below).

Q: Where should I keep my skate bag and garment bags during the competition?

All skating bags must be kept in a locker room or in your vehicle. Please refrain from leaving your bags in the snack bar area or lobby for fire safety reasons.

Q: Where are the locker rooms located?

The locker rooms will be located on the Olympic Rink side. Boys' and Girls' locker rooms will be marked. The Cardinal Classic will adhere to all SafeSport guidelines on locker room use, including the prohibition of parents from locker rooms with the exception for athletes 11 years old and younger that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s).

Q: Where will I be able to do my skater's hair and makeup?

All hair and makeup should be done in the designated locker room, outside or before you arrive at the rink. The Cardinal Classic will adhere to all SafeSport guidelines on locker room use, including the prohibition of parents from locker rooms with the exception for athletes 11 years old and younger that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s).

Q: Where can skaters stretch and warm up?

Skaters can stretch or warm up in the rink area or outside. There is no warming up or stretching on the stairs or upstairs rooms.

Q: When will awards be given out?

Awards will be presented every hour on the hour during the competition, after the results are posted on the Results Wall. All awards ceremonies for individual skaters will be held on the second-floor foyer. Stairs and elevator are located between the two sheets of ice.

Q: For IJS skaters, will there be a critique and where will it be?

Critiques for IJS events will be held in the Critique Room (located upstairs, between the two ice surfaces). Critique times will be posted on the announcements board at the registration desk. Skaters should line up in their event/starting order.

Q: Where can I buy protocols and results sheets?

Protocols for IJS skaters will be provided to the skater or coach during the critiques. Protocols (individual or full event) and 6.0 results can be purchased at the registration desk for \$.50 per page.

Q: How do I obtain a Test Credit Packet for IJS levels?

Effective November 1, 2017, skaters can receive credit for meeting minimum scores at any competition held under the International Judge System (IJS). The athlete must “skate-up” at the event for which they are seeking test credit, in addition to having already passed any prerequisites prior to the competition event.

IJS level competitors for Juvenile, Intermediate, Novice, Junior, Senior and Adult Gold singles free skate (*not Pre-Juvenile*) can request a Test Credit Packet at the registration desk.

To request a Test Credit Packet, complete the request form at the registration desk, pay the fee of \$10.00 and the packet will be assembled while you wait.

Q: Where is the Lost and Found located?

Lost and Found is located at the Prince William Ice Center skate desk.

Q: Will First Aid be available?

We will have a First Aid kit at the registration desk for minor injuries. For more serious injuries requiring emergency medical services, Prince William Ice Center personnel will assist. Information on local hospitals and medical services will be available at the registration desk.

Q: What is your Inclement Weather Policy?

In case of inclement weather, we will inform competitors via email and social media. Please follow our Facebook page <https://www.facebook.com/cardinalclassic2018/> and Twitter

<https://twitter.com/SCNVCardinal> for the latest information about the competition and for Weather Updates.

If the facility is open, the event will go on. Please make any necessary travel arrangements so that you will not have any problems making it to the event on time. No special accommodation or performance times will be granted to those who arrive late for any reason (weather or otherwise). Please keep an eye on the local and national weather forecasts so that you are prepared for any inclement weather.

Q: How will you communicate last-minute changes and announcements?

We will inform competitors via social media and the announcement board located at the registration desk. Please follow our Facebook page <https://www.facebook.com/cardinalclassic2018/> and Twitter <https://twitter.com/SCNVCardinal> for the latest information about the competition.

Good luck to all competitors! We look forward to seeing you soon!